



# Cleveland County

NORTH CAROLINA

## INVITATION TO BID

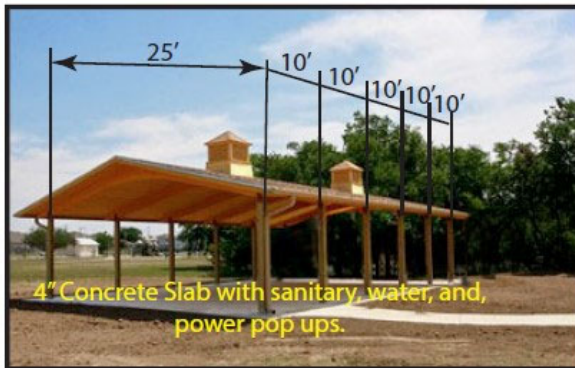
Foothills Public Shooting Complex  
Wood Frame Pavilion Design/Construct  
283 Fielding Rd  
Cherryville, NC 28021

Cleveland County will receive bids for the design and construction of a wood frame kit pavilion at the Foothills Public Shooting Complex at 283 Fielding Rd, Cherryville, NC. This pavilion would be located on the new skeet and trap field.

The Bidder shall supply detail documents in sufficient detail for review with Cleveland County stakeholders, permitting review, and acceptance by the Cleveland County Building Inspection Department.

The pavilion kit shall fit between two existing sidewalks. The pavilion concrete slab is approximately 25 ft x 50 ft and mesh reinforced 4 in thick. The pavilion bay spacing shall be approximately 10 ft x 25 ft. This bay dimension is similar to the existing pavilion on Range No. 3.

**Concept Illustration of the Pavilion Kit**



**Restrooms and Storage Room Building**



### Pavilion specifications:

- Gable Roof
- Overhang: 2 ft all sides
- Metal Trusses and Green Multi rib galvalume > 26 gaugeroof matching other roof color
- Gutters: 2 sides (50 ft long)
- Column spacing: 10 ft center to center
- Roof Pitch: 3/12 pitch
- Lumber: #1 grade southern yellow pine, kiln dried to an average moisture of 15%
- Engineered Drawings noting components
- Dead Load: 12 lbs/ft<sup>2</sup>
- Live Load: 30 lbs/ft<sup>2</sup>
- Two outdoor ceiling fans
- Restroom HVACs
- Breaker panel located in storage room
- Utility room
- Men's and Women's restrooms
- Garage door on Storage Room
- Joining sidewalks for handicap access
- Restrooms outfitted as shown below

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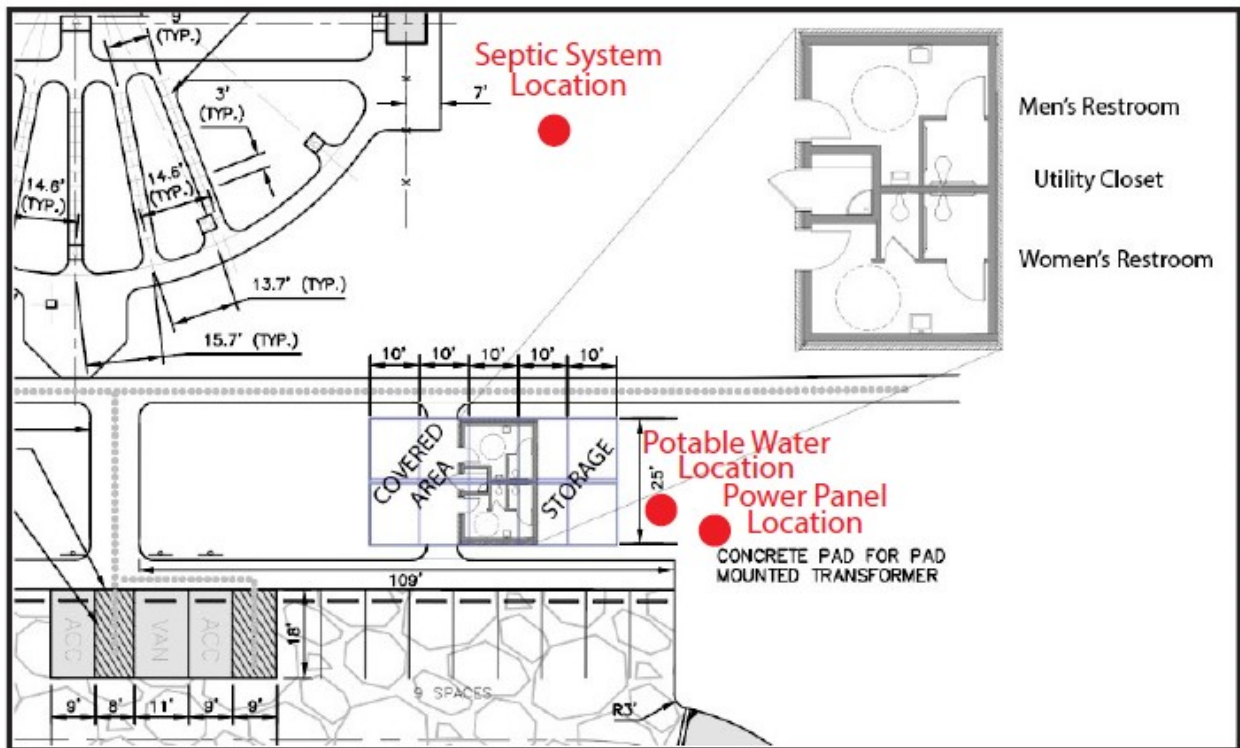
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There is an existing 2" diameter potable water line for supplying the restrooms and utility closet. A pressure reducing station must be installed to regulate the water pressure to the pavilion.

There is a power panel located near the location with sufficient power for the electrical service to the pavilion.

The pavilion must be configured such that the pavilion sanitary water can flow to the existing septic system.

**Pavilion Layout**



Time must be included for review with the Cleveland County stakeholders on specifics of the design.

### General

- Once permitted the Bidder shall construct the Pavilion with minimal disturbances to the Foothills Public Shooting Complex operations—The shooting complex is closed on Mondays and Tuesdays and work can be done at this time. The successful bidder will receive the entrance gate code for entrance outside of normal business hours.

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- The Bidder shall complete the site location 60 days after receipt of Notice to Proceed.
  - The Bidder shall keep on file with the County a current Certificate of Liability Insurance and Proof of Workmen's Compensation before work begins and keep in force throughout remainder of project.
  - The Bidder will not be required to furnish a Performance or Payment Bond.
  - The bidder will be paid for the entire contract amount after completion of the project and after the County has inspected the sites and verified the contract completion.
  - The Bidder shall visit and inspect the site prior to submitting a bid.
  - **ALL BIDS ARE DUE ON OR BEFORE April 29th, 2022—BY 3:00 PM.**
  - Bids shall be submitted on the form provided in a sealed envelope.
  - The sealed envelope shall be labeled with the project name and the bidder's name.

Proposals can be submitted by any one of the following methods:

**Mail:**

Cleveland County Administrative Bldg.  
Finance & Purchasing Department  
Attn: Kim Lester  
PO Box 1210,  
Shelby, NC 28151

**Hand delivered:**

Cleveland County Administrative Bldg.  
2<sup>nd</sup> Floor  
Finance & Purchasing Department  
Attn: Kim Lester  
311 E. Marion St  
Shelby, NC

Or email proposals to: [Kim.Lester@clevelandcountync.gov](mailto:Kim.Lester@clevelandcountync.gov)

Administrative questions can be emailed to Kim Lester at:

[Kim.Lester@clevelandcountync.gov](mailto:Kim.Lester@clevelandcountync.gov)

If you have any project scope questions or to schedule a site visit, please contact:

Josh Davis  
Director—Cleveland County Solid Waste  
D: (704) 447-8212  
C: (704) 476-5110  
E: [Josh.Davis@clevelandcountync.gov](mailto:Josh.Davis@clevelandcountync.gov)

**INVITATION TO BID**

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**Pavilion Location  
at the Foothills Public Shooting Complex Skeet and Trap Fields**



# BID FORM

Foothills Public Shooting Complex  
Wood Frame Pavilion Design/Construct  
283 Fielding Rd  
Cherryville, NC 28021

**ALL BIDS ARE DUE ON OR BEFORE APRIL 29th, 2022—BY 3:00 PM**

To: Cleveland County Finance & Purchasing Department  
PO Box 1210  
ATTN: Kim Lester  
311 E. Marion Street  
Shelby, NC 28151

From: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

As the undersigned contractor, I have inspected the above referenced property and understand the extent and character of the work to be completed as described in the *Invitation to Bid*.

I propose to furnish all labor and equipment necessary to accomplish all work as described in the *Invitation to Bid*.

- Total Project Costs: \$ \_\_\_\_\_

I agree to the attached Terms & Conditions and will complete all work within 45 days of receipt of the *Notice to Proceed*.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Address Line 1

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Company Address Line 2

\_\_\_\_\_  
Contractor's License Number

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
Expiration Date

\_\_\_\_\_  
Cell Phone

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Email



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## SERVICE CONTRACT AND INDEMNITY AGREEMENT

County of Cleveland, North Carolina (hereinafter "County") agrees to secure the services of the company or individual (hereinafter "Contractor") indicated in the signature section below to provide labor for a particular job or services of a limited special nature. The Contractor has been offered contract work by the County and the work will be performed at site(s) owned or operated by the County. Prior to signing contract and prior to commencing services, County and Contractor have provided a jointly completed "Worker Status Determination Report" and "Vendor Registration Form" for inspection by qualified staff in the County Finance & Purchasing Department. In consideration of the foregoing premises, the mutual promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

### TERMS AND CONDITIONS

- 1. Services:** The services to be performed by the Contractor shall be as described in documents attached hereto and incorporated herein by this reference. The work shall include all labor and materials which will be paid by the Contractor and necessary for completion of the work. Label attached documents sequentially beginning with Attachment 1. If more than two documents are attached, provide as Attachment 1 a list that identifies all documents attached and remaining documents shall be sequentially numbered.
- 2. Payment:** The Contractor will be paid as outlined in attached documents.
- 3. Warranty:** The Contractor shall and hereby does warranty all workmanship and materials for up to at least one year after completion of the project. Any materials, equipment, or workmanship discovered to be inferior or which fails to perform as reasonably expected shall be repaired or replaced by the Contractor, at the Contractor's expense, within a reasonable time period of the Contractor being notified of such discovery.
- 4. Independent Contractor:** The Contractor agrees that he/she is an "independent contractor" not under the control or supervision of the County and, therefore, not eligible for County employee benefits (such as health insurance and workers' compensation insurance). The County's health insurance policy and workers' compensation insurance will not cover the Contractor in the event of sickness, illness, injury, or accident. The personnel policies of the County do not apply to the Contractor. The Contractor does not make this agreement under any duress.
- 5. Taxes/Withholdings:** The Contractor is responsible for all federal and state employment taxes or other required withholdings. The County will not pay on the Contractor's behalf any federal or state income tax, social security tax, or any other withholding tax or benefit.
- 6. IRS Form 1099:** The Contractor will not be required to fill out an application for employment. The Contractor will not be provided a W-2 form, but the Contractor's pay will be reported to the IRS. The County will provide an IRS Form 1099 at the end of the calendar year to each Contractor per IRS rules and regulations.
- 7. Limited Need for Services:** As an "independent contractor", the Contractor's services may be needed for a limited time and the need may end at any time for any reason.
- 8. Compliance with Applicable Laws:** The parties to this Contract agree that the laws of the State of North Carolina shall govern the validity, construction, interpretation, and effect of this contract. The Contractor shall perform the work as provided for by the contract in compliance with all applicable federal, state and local regulations and laws including, but not limited to, the OSHA standards set and enforced by the Department of Labor, minimum hour and wage regulations, equal opportunity employment laws, confidentiality, state incorporation laws, state rules concerning the collection and reporting of sales and use taxes, restriction against officers and employees of the County deriving personal benefit(s) from the Contractor, disclosure of lobbying activities, etc. This Contract and the work to be done as described herein is also subject to the provisions of all pertinent local government ordinances which are hereby made a part hereof with the same force and effect as if specifically set out herein.

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**9. Insurance and Bonding:** Prior to commencing services and throughout the term of this agreement, the Contractor and all subcontractors shall maintain in force adequate applicable insurance coverage for property and general liability, malpractice, workers compensation, and vehicle liability. When the minimum required insurance is determined to be insufficient, the Contractor will maintain in force insurance reasonably appropriate to the work to be undertaken by the Contractor. When exempt from workers compensation or other insurance coverage, the Contractor shall provide documented proof of exemption. Further, the Contractor agrees to provide a Certificate of Liability to the County for all applicable insurance coverage.

**10. Indemnity:** To the fullest extent permitted by law, the Contractor agrees to and hereby does indemnify, defend, and hold harmless the County and County's officers, agents, and employees from and against any and all losses, costs, damages, obligations, and expenses incurred by the County (including, without limitation, attorney's fees) that arise in connection in any way, directly or indirectly, associated with the work to be performed by the Contractor or any of its agents, subcontractors, and employees (including, without limitation, any claim for personal injury, death, sickness, or disease, or payment arising from an employee of Contractor, any sub-Contractor or any other party), whether in any event such claim arises prior to completion of and payment for the contracted work or thereafter.

**11. Damage to County Property:** The Vendor shall be responsible for any damage to or loss of the County's equipment or facilities arising out of an act or omission of the Vendor or its authorized user and deemed reasonable by either (1) both County and Contractor, (2) mediator, or (3) court/judge.

**12. Additional Terms:** The Contractor hereby also formally agrees to the entire set of general terms and conditions at <http://www.ccncgov.com/FinanceD/vendors.html>, which aids the County in its efforts to comply with federal rules and regulations.

**13. Amendment of the Contract:** No modification or amendment of the terms hereof shall be effective unless written and signed by the authorized representatives of all parties entitled to receive a right or obligated to perform a duty under this Contract. On behalf of the County, both the Authorized County Department Representative and the County Finance Director must sign and a board chairperson may also be required to sign. A signed original is to be fastened to the original Contract with signed copies retained by all parties.

**14. Complete Agreement:** This Contract and all attachments constitute the complete agreement and understanding between the parties. All prior and coexisting agreements and understandings, whether oral or written, are to be without effect in the construction of any provision or term of this contract if they alter, vary, or contradict this Contract.

## **SIGNATURE SECTION**

**1. Subject to Contractor Approval:** On behalf of the Contractor, please indicate consent to these terms and conditions by signing and completing the lines below.

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Printed Name of Company or Individual

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Authorized Representative: Signature / Printed Name / Date

**2. Subject to Board Approval:** On behalf of the Cleveland County Board of Commissioners, the Order to demolish this dwelling was approved on: \_\_\_\_\_

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Clerk to the Board of Commissioners: Signature / Seal